



**THIS REPORT COVERS OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019.**

**Total Number of Full-Time Vacancies Filled During This Period: 5**

**Total Number of People Interviewed For Full-Time Vacancies During This Period: 11**

**FULL-TIME POSITIONS FILLED**

#	Position Title	Number Hired	Recruitment Source of Successful Applicant(s)	Recruitment Source(s) Used to Fill the Vacancy <i>Please see attached Recruitment Resource List for recruitment source contact information.</i>	Number of Interviewees Referred by Each Recruitment Source	Total Number Interviewed
1	Regional QA Tech	1	Northland Communications Website	Texas State University –TSU Texas Workforce Commission Tarlton University Northland Communications Website Northland Communications Community Channel Indeed Google LinkedIn Glassdoor Ziprecruiter	0 0 0 1 0 0 0 0 0 0	1
2	Customer Support Technician	1	Indeed.com	Texas State University –TSU Texas Workforce Commission Tarlton University Northland Communications Website Northland Communications Community Channel Indeed Google LinkedIn Glassdoor Ziprecruiter	0 0 0 0 0 2 0 0 0 0	2



**2019 EEO Public File Report**  
STEPHENVILLE – FCC EMPLOYMENT UNIT #268

#	Position Title	Number Hired	Recruitment Source of Successful Applicant(s)	Recruitment Source(s) Used to Fill the Vacancy <i>Please see attached Recruitment Resource List for recruitment source contact information.</i>	Number of Interviewees Referred by Each Recruitment Source	Total Number Interviewed
3	Service Technician	1	Indeed.com	Texas State University –TSU Texas Workforce Commission Tarlton University Northland Communications Website Northland Communications Community Channel Indeed Google LinkedIn Glassdoor Ziprecruiter	0 0 0 0 0 2 0 0 0 0	2
4	Business Solutions Account Associate	1	Northland Communications Website	Texas Workforce Commission Tarlton University Northland Communications Website Northland Communications Community Channel Indeed Google LinkedIn Glassdoor Ziprecruiter Employee Referral	0 0 1 0 0 0 0 0 0 0 1	2
5	Customer Support Technician	1	Indeed.com	Texas Workforce Commission Tarlton University Northland Communications Website Northland Communications Community Channel Indeed Google LinkedIn Glassdoor Ziprecruiter Internal Candidate	0 0 0 0 0 3 0 0 0 0 0 1	4

**SUPPLEMENTAL RECRUITMENT INITIATIVES**

1. Training Programs: a) NCD training program that enables unit personnel to acquire skills that could qualify them for higher level positions, b) Sales Certification Program that provides a means for Sales Associates and Call Center Agents to improve their product knowledge, customer service and sales skills and their earnings and c) Education Assistance program that encourages employees to further job related skills and improve performance.
  
2. Participation in Internet and other programs designed to promote outreach: Posting on Featured Employer on SCTE and WICT, and local newspaper regarding Equal Opportunity commitment and policies. Also sent out outreach letters to the following organizations: Texas Workforce Solutions, Stephenville Empire Tribune, Dublin Citizen Newspaper, Tarleton State University, and KSTV Radio/Villecom LLC.

**RECRUITMENT RESOURCE LIST**

<b>Name of Recruitment Source</b>	<b>Address</b>	<b>Contact Person</b>	<b>Telephone Number</b>	<b>Entitled to Notification [Yes/No]</b>	<b>Total Number of Interviewee Referrals</b>
Texas State University (TSU) – Career Service Center	Box T – 0550 Stephenville TX	A. Nimmo	(254) 968-9078	No	0
Texas Workforce Commission	720 North Beaton St. Corsicana, TX 75110 www.workintexas.com	C. Coffman	(903) 874-8276	No	0
Northland Communications Website	101 Stewart Street, Suite 700 Seattle, 98101 www.yournorthland.com/stephenville	HR	(206) 621-1351	No	2
Northland Communications Community Channel	975 North Lillian Stephenville, TX 76401	K. Murphy	(254) 968-4189	No	0
Tarleton University	1333 W. Washington (PO BOX T-0001) Stephenville, TX 76402		(254) 968-9000	No	0



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Name of Recruitment Source	Address	Contact Person	Telephone Number	Entitled to Notification [Yes/No]	Total Number of Interviewee Referrals
	bills@tarlton.com				
Employee Referral	n/a	n/a	n/a	n/a	1
Indeed	Indeed.com	n/a	n/a	No	7
Google Jobs	Careers.google.com/jobs	n/a	n/a	No	0
LinkedIn	LinkedIn.com	n/a	n/a	No	0
Glassdoor	Glassdoor.com	n/a	n/a	No	0
Ziprecruiter	Ziprecruiter.com	n/a	n/a	No	0
Internal Candidate	n/a	n/a	n/a	n/a	1